

## FIRM PROFILE



# **MUSTAFA & CO LLP**

## **Chartered Accountants**

### **Designated Partners:**

**CA. Mohammed Lakkadsha [ B.Com,F.C.A,DISA( ICAI) ]**

**CA. Mustafa Hussain [ B.Com ,F.C.A,A.C.M.A(U.K) ]**

**CA. Huzaifa Lakkadshah [ M.Com ,F.C.A,DISA( ICAI)]**

**CA. Burhanuddin Lakkadsha [ A.C.A]**

**CA. Mohammed Lakkadsha Jr.[ A.C.A]**

*[ To be added effective from 01.04.2023]*

### **OFFICES :**

#### **Head Office :**

Above .M/s Mustafa Décor, Hakimi Plaza, Kasturba Road,  
**CHANDRAPUR**-442 402.( M.S). Tel-Fax.: +91-7172-253108 /277108  
In-charge :

**CA.Mohammed Sr.(Cell: 94228-35931)**

**CA.Burhanuddin (Cell : 7767887861)**

**CA Mohammed Jr.(Cell: 7767947861 )**

#### **Branches :**

➤ Flat No.4, Saif Ali Appartments, Behind Hotel Sai Sagar ,Wanorie ,  
**PUNE**-411 013 Tel : +91-20-26872426  
In-charge : **CA.Mustafa Hussain (Cell : 99202-97128)**

➤ GFA Janki Market Complex, Near Flower Market ,  
Sitabuldi, **NAGPUR**- 440 012. Tel : +91-7709105152  
In-charge : **CA.Huzaifa Lakkadshah ( Cell : 7709105152)**

Email : [mohdlak@gmail.com](mailto:mohdlak@gmail.com)

Alt-Email : [mohdlak@mustafaco.com](mailto:mohdlak@mustafaco.com)

URL : [www.mustafaco.com](http://www.mustafaco.com)

Firm PAN : AAJFM0182C

GSTIN : 27AAJFM0182C1ZK

[The profile provides brief details of the services provided, the professional profile of the key personnel and the firm's client list. This is a confidential document and has been given to you at your request. It is meant for your personal use only and should not be circulated. ]

## **About Us:**

Established in 2003 registered with ICAI vide Reg No. 123923W/ W100360 ,

**Mustafa & Co. LLP Chartered Accountants**, carry the legacy of vast experience and varied exposure in the industry. We strive for best practices and believe in delivering quality services to our clients. Our sincere efforts have earned us strong reputation and goodwill amongst the various business houses both domestics and multinationals. Evolving with the growing technology, our methodologies are customized to meet client requirements and our conducts ensure that client satisfaction remains our asset.

### **Firm Experience Overall: 50 Years**

- All the partners Completed three years article ship as required under ICAI regulation with reputed firms.
- **All the partners of the firm are Fellow members of ICAI, New Delhi. Senior partners Namely CA. Mohammed & CA.Mustafa have distinction of being rank holder in C.A Exams. Junior Partners of Firms are also enjoying the distinction of having excellent academic career to their credit by qualifying the all CA Levels in very first attempt.**
- Senior partners have to their credit's deliberation on various national and international forums on matters relating to Direct & Indirect taxes. The Senior-most Partner CA.Mustafa Hussain is a Qualified Management Accountant from CIMA,UK.
- The Firm is having trained staff of Article Clerks and Skilled Staff. The firm believes in continuous professional education of its employees to deliver quality services. The firm is having culture of weekly orientation programs of staff in various areas of practice.
- The firm is using latest IT infrastructure and all the partners are well proficient in Information Technology Skills. The Senior most partner CA. Mohammed Lakkadsha and CA.Huzaifa Lakkadsha is having Vast experience core IT Skills and is also a DISA Qualified from ICAI.

### **OUR CONDUCT**

- We strive to maintain high standards of ethics and Independence as required under code of professional conduct while discharging our duties.
- Continuous professional up gradation through Structured and Unstructured CPE Programs.

## **MISSION & VISION:**

- To obtain the best knowledge possible and to transfer this knowledge clearly and concisely to all of our clients based on their unique needs.
- To make all our services affordable, accessible and be source of value addition to clients.
- To engage and interact with others who are actively involved in the field of Accountancy, Auditing, Taxation, management consultancy so that Our expertise remains current.
- To remain focused on those areas that translate into higher values and to stay away from untested and popular fads that fail to deliver in creating value.

## **PRACTICE AREAS:**

- ✓ **Audits**
- ✓ **Fiscal Law Compliances**
- ✓ **Direct & Indirect tax consultancy**
- ✓ **Management consultancy**
- ✓ **Company Law matters**
- ✓ **Business Process outsourcing**

## **OUR EXPERTISE:**

### **I. BUSINESS ADVISORY AND TRANSACTION SERVICES**

Render business advisory and transaction services to medium and small size corporate and business groups. Planning and Incorporations of various types of entity e.g. Firms, companies, trust, societies, Joint ventures (AOP) etc.

### **II. AUDITS**

Conduct Information systems audits, operations audits, management audits, internal audits, and special purpose audits. The approach followed for these assignments is geared to improvement in operating efficiency, cost effectiveness and management control. The firm also undertakes statutory audits (Governments/Local Authorities/Banks/company/Societies/trust), tax audits, and MVAT Audits. One of Key Partner **CA.Mohammed Lakkadsha** Partner of Firm is qualified **DISA(ICAI)** specializes in Information System Audits and other key partner **CA. Mustafa Hussain** is Qualified **ACMA(UK)** and specialize in Management Audits & Business Negotiations . Junior Partner CA.Huzaifa Lakkadsha is also DISA Qualified and have decent experience

in conducting various audits. Beside firm has also carried out special purpose IS Audit namely Data Migration Audit of Banks.

### **III. DUE DILIGENCE**

Carry out buyer and seller financial due diligence for supporting investment propositions.

### **IV. NEGOTIATIONS**

Negotiations on behalf of the clients for real estate deals, debt recoveries, settlement of dues, exports and mergers and acquisitions.

### **V. FISCAL LAW COMPLIANCES**

Regular compliances under various laws namely Income Tax , GST , Company Law etc..

### **VI. DIRECT TAXES- INCOME TAX**

- Tax planning and structuring of deals for joint ventures, foreign collaborations and acquisitions and mergers.
- Reviewing clients tax affairs and advising on tax planning for companies, firms, HUF's, trusts and Individuals.
- Counseling on specific tax problems.
- Litigation Representation under the direct tax laws and appearing before the assessing officer and the CIT (Appeals), Income tax Tribunals (ITAT), High Court & Supreme Courts.
- E-Filing of TDS/ Income tax returns.
- Transfer pricing & International Taxation Matters.
- All types of Direct tax Compliance Services and advisory.

### **VII. INDIRECT TAXES – SERVICE TAX/EXCISE / MVAT**

- E-filing of Returns
- Counseling on specific tax problems.
- Registration, Preparation of returns and appeals under the service tax laws and Maharashtra Value Added Tax and representation before Adjudicating Authorities, Appellate and CESAT.
- Reviewing clients tax affairs and advising on tax planning.

### **VIII. COMPANY LAW MATTERS**

Providing assistance for formation and liquidation of companies, guidance on procedures like filing of various periodical statements/returns and counseling and representation in respect of company law matters.

## **VIII. MANAGEMENT ACCOUNTING AND FINANCIAL CONSULTANCY**

- **Diagnostic Studies**

Conducting profit improvement and rehabilitation studies.

- **Financial Analysis**

Collection, analysis and interpretation of financial data for business decisions.

- **Budgetary Controls and Management Accounting**

Ascertaining the requirements and devising management information system (MIS) including budgets, estimates, relevant cost information, variance analysis and other periodical reports. CA. Mustafa Hussain Partner of Firm is Qualified ACMA ( Chartered Management Accountant ) from UK and specializes in Management accounting practices.

- **Accounting Systems**

Setting up of computerized accounting systems. Providing assistance in designing special purpose ERP's.

- **Project Finance & Project management Services**

- Capital structuring, preparation of project reports and providing assistance in obtaining finance for term and working capital requirements from financial institutions and banks.
- Conducting Technical and market feasibility study for new project and helping the clients in team building for the effective projects implementations.

- **NRI Investment**

Evaluate alternate investment proposals for Non Resident Indian clients in accordance with the prevalent rules and regulations.

- **Inventory Management**

Carrying out physical inventory checks and inventory analysis in terms of discrepancies, valuation, movement and condition of the materials.

## **IX. KNOWLEDGE /BUSINESS PROCESS OUTSOURCING :**

- Electronic Filing of Tax returns and ROC compliances.
- Implementation & customization of package software's for various business needs.
- Accounting out processing for US based Companies.
- Online advisory services.

#### **X. CERTIFICATIONS**

- Certifications required under various laws.

#### **XI. CORPORATE TRAININGS :**

- Providing customized training to employees of organization and providing orientation in matters of Direct Taxes, Indirect taxes & information System management.
- Value addition to existing clients by organizing interactive workshop and seminars to provide continuous education to employee on latest development in various tax laws from the perspective of client's organization.

#### **FIRM INFRASTRUCTURE:**

- Skilled and Trained Staff - 30 Nos
- Fully Equipped Workstations - 35 Nos
- Dedicated 16 Core High End Server - 1 Nos
- NAS Storage with Backup - 2 Nos
- Latest Cloud based Compliance Software Tools
- Practice management Software for Tracking all the Assignment.
- Well placed Communication systems for Client Notification
- Client Data Access through Cloud
- Staff are continuously Trained and oriented to keep updated to latest changes in Law and Procedures.
- Collaborations for Knowledge Resources with Firm of Company Secretaries and Lawyers
- Equipped with latest E-library for all the latest resources for all practice areas.
- Collaboration with Tech Start-up for continuous practice innovations.

## **OUR VALUED CLIENTS:**

We cater our services to small, medium and large Corporate, firms, trust, Individuals, Government Organizations, banks, NGO's etc. We are serving odd 2500 ~ 3000 clients which includes Start-ups, entrepreneurs, Private companies, accountants etc. A indicative list is as follows.

### **CENTRAL/ STATE /LOCAL & GOVERNMENT ORGANISATION**

1. PWD, Chandrapur & Gadchiroli
2. Jt.District Regsitrar & Sub Registrars Office of Chandrapur & Gadchiroli
3. Government Medical College
4. Rajiv Gandhi Engineering College
5. Chandrapur Municipal Corporation
6. Adiwasi Vikas Mandal
7. Conservator of Forest Transport & Marketing, Ballarpur
8. Conservator of Forest , Chandrapur
9. Conservator of Forest ,Gadchiroli
- 10.Child Development Project, Chandrapur
- 11.Child Development Project, Chandrapur
- 12.Food & Drug Department
- 13.Jt. Comm , Income Tax Office , Range Chandrapur
- 14.Goods & Service tax Department , State Chandrapur
- 15.Executive Officer, Zilla Parishad
- 16.Maharashtra Rural Development Roads Department
- 17.Post office Chandrapur
- 18.Various Central & State Governments

### **PUBLIC SECTOR UNITS /PRIVATE COMPANIES /BANKS ETC...**

- 19.Chandrapur Thermal Power Station a unit of Maharashtra Electricity Generation Co.Ltd
- 20.Western Coal Fields ltd.
- 21.State Bank of India
- 22.Bank of India
- 23.Bank of Maharashtra
24. HVDC Projects
25. Dalmia Cements Limited.
26. Ultratech Cements Limited
27. Maratha Cements( Gujarat Ambuja Limited)
28. Maharashtra Electros melt Limited ( SAIL Undertaking)
29. Calderys India Limited
30. Mustafa Marketing Private limited
31. Pragmatic Techsoft Private Limited.
32. Gaurav Heavy Engineering (I) Private Limited.

33. S M Akolawala Sales Private Limited ( Ultratech Cements Star Dealer)
34. Maharashtra Electro smelt Limited
35. Just Humble Charitable Foundation (Sec 8 Company)
36. Swarnleela International School (CBSE Pattern )
37. Forest Development Corporation of Maharashtra Ltd.
38. Gajanan Group of Companies. (Leading Government Contractors)
39. Kuwar Tikamchand Jewellers Private Limited.
40. Mustafa Builders & Developers.
41. Group of Super Constructions (Leading Government Contractors)
- 42. Etc..**



## CURRICULUM VITAE OF KEY PERSONNEL:

**Partner : CA. Mohammed Lakkadsha**  
**(url : [lintr.ee/mohdlak](http://lintr.ee/mohdlak))**



### Education :

- ✓ **F.C.A** : *Institute of Chartered Accountants of India.*  
*(Ranked 48th in all India Merit List in CA Intermediate examination)*
- ✓ **DISA ( ICAI )** : *Information System Auditor from ICAI , New- Delhi.*
- ✓ **C.M.A ( U.K ) ( III<sup>rd</sup> Satge )** : *Chartered Institute of Management Accountants United kingdom.*
- ✓ **B. Com.** : Nagpur University

### Career :

- ✓ **Since April -2003 : Full Time Managing Partner** of *Mustafa & Co., Chartered Accountants*
- ✓ **Since Sep 2005 : Independent Director of** *Mustafa Marketing Pvt.Ltd., Chandrapur*
- ✓ **Mar 2001- Dec 2002 : Managing Partner** *Rathi & Deshpande , Chartered Accountants, Chandrapur*
- ✓ **Oct 1996 – Sep -1999 :Trainee Article** *Rathi & Rathi , Chartered Accountants, Chandrapur.*

### Expertise :

- Preparation of project reports and providing assistance in obtaining finance for term and working capital requirements from banks.
- Tax Audits.
- Information System Audit & Consultancy.
- Providing assistance for formation of companies, guidance on procedures like filing of various periodical statements/returns and counseling and representation in respect of company law matters.
- Reviewing clients tax affairs and advising on tax planning for companies, firms, HUF's, trusts and individuals.
- Preparation of returns under the direct tax laws and attending to assessments.
- Implementation of Financial/Inventory accounting software's & training.
- Wages Audit of Large Public sector Company.

- Statutory /IS /Revenue & Concurrent Audits of branches of Nationalized Banks
- Statutory Audits of Public/Charitable Trust & societies.
- Governments Audits of Implementing Agencies Namely District Rural Development Agencies.
- Providing assistance in Valuation of Assets in mergers & acquisitions.
- Presentation & negotiation of business plans.
- Foreign Trade Consultancy.
- E-filing of Tax Returns.
- Corporate Training through workshops & seminars on Tax matters.



**Partner : CA. Mustafa Hussain**

**Education :**

- ✓ **F.C.A :** *Institute of Chartered Accountants of India.*  
*(Ranked 28 th in all India Merit List and Topped Pune Merit List in CA Final examination)*
- ✓ **A.C.M.A ( U.K):** *Chartered Institute of Management Accountants United kingdom.*
- ✓ **B. Com. :** Pune University

**Career :**

- ✓ **Since April -2008 : Full Time Managing Partner**  
*Mustafa & Co., Chartered Accountants*
- ✓ **Aug2005 –Feb 2007: Manager Taxation:**  
*S.R Batlibio & Co.*  
*( Erst & Young) , Pune.*
- ✓ **Sep 1999-July2005 : Manager Taxation & Audit :**  
*Prafull Jain & Associates, Pune.*
- ✓ **Aug1996 – July -1999 :Trainee Article** with  
*L.R.Bhojwani & Associates , Chartered Accountants, Pune.*

**Expertise :**

- Statutory audit, Internal audit, management audit and tax audit.
- Management accounting, financial planning and structuring.
- Tax planning and representation.
- Preparation of project reports for term loan finance.
- Presentation & negotiation of business plans.
- International Taxation



**Partner : CA. HUZAIIFA LAKKADSHAH**

**Education :**

- ✓ **F.C.A** : *Institute of Chartered Accountants of India.*
- ✓ **DISA ( ICAI )** : *Information System Auditor from ICAI , New- Delhi.*
- ✓ **M. Com.** : Nagpur University

**Career :**

- ✓ **Since April -2012 : Full Time Managing Partner** of *Mustafa & Co., Chartered Accountants as a In-charge of Amravati Branch.*
- ✓ **July 2011 –Mar 2012: Worked as Independent Consultant** in association with various professional firms at Nagpur.
- ✓ **March 2007 – Sep 2010 :Trainee Article** with Vinod Ghandhi & CO. , Chartered Accountants, Nagpur.

**Expertise :**

- Statutory audit, Internal audit, Information System Audit, management audit and tax audit.
- Management accounting, financial planning and structuring.
- Tax planning and representation.
- Preparation of project reports for term loan finance, DIC Subsidy cases.
- Direct Taxes Assessments & registrations of Charitable Trust & Societies
- Sales Tax Assessments, Refund Audit, Procuring Eligibility Certificate of Sales Tax.
- *Co-operative Credit Society Audits* having 100+ branches.
- *Software Development & Implementation DIC Grants.*
- *Customization of Accounting Software's.*

**Partner : CA. BURHANUDDIN LAKKADSHA**



**Education :**

- ✓ **A.C.A** : *Institute of Chartered Accountants of India.*

**Career :**

- ✓ **Since Feb-2022 : Full Time Managing Partner** of *Mustafa & Co.LLP, Chartered Accountants an assisting Senior most partner CA.Mohammed Lakkadsha.*
- ✓ **Sep 2018 – Aug 2021 :Trainee Article** with *Mustafa & CO LLP. , Chartered Accountants, HO.*

**Expertise :**

- Statutory audit, Internal audit, Information System Audit, management audit and tax audit.
- Management accounting, financial planning and structuring.
- Tax planning and representation.
- Direct & indirect tax Compliances
- HR Management and Payroll System
- Preparation of project reports for term loan finance.
- Direct Taxes Assessments & registrations of Charitable Trust & Societies
- *Software Development and customization of Accounting Software's.*

**Partner : CA. MOHAMMED(Jr.) S LAKKADSHA**



**Education :**

- ✓ **A.C.A** : *Institute of Chartered Accountants of India.*

**Career :**

- ✓ **Since Jan-2023 : Working with Senior most partner CA.Mohammed Lakkadsha and Will be Joining as Full time partner Effective from 1<sup>st</sup> April ,2023.**
- ✓ **Dec 2018 – Nov 2021 :Trainee Article** with Mustafa & CO LLP. , Chartered Accountants, HO.

**Expertise :**

- Statutory audit, Internal audit, Information System Audit, management audit and tax audit.
- Management accounting, financial planning and structuring.
- Tax planning and representation.
- Direct & indirect tax Compliances
- HR Management and Payroll System
- Preparation of project reports for term loan finance.
- Direct Taxes Assessments & registrations of Charitable Trust & Societies
- *Software Development and customization of Accounting Software's.*

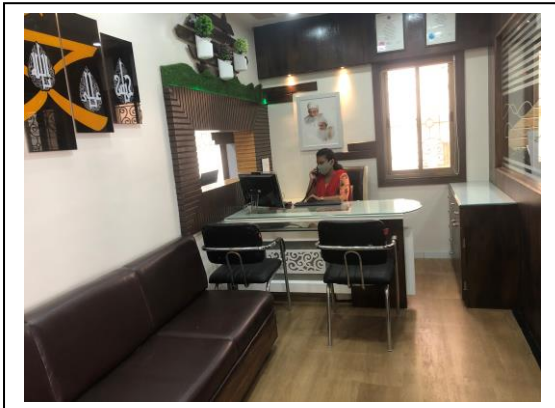
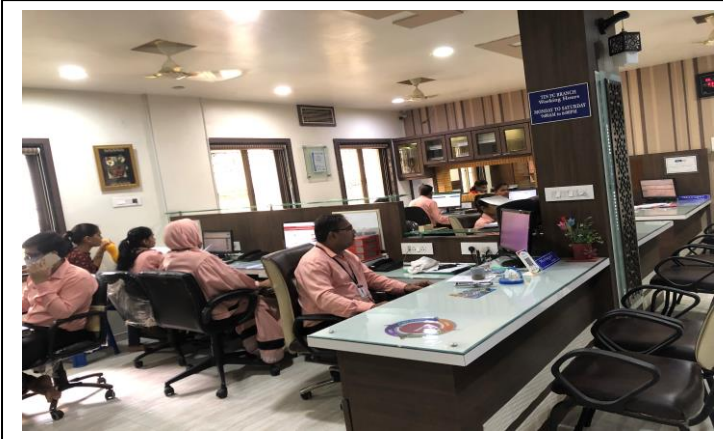


**Our Team**



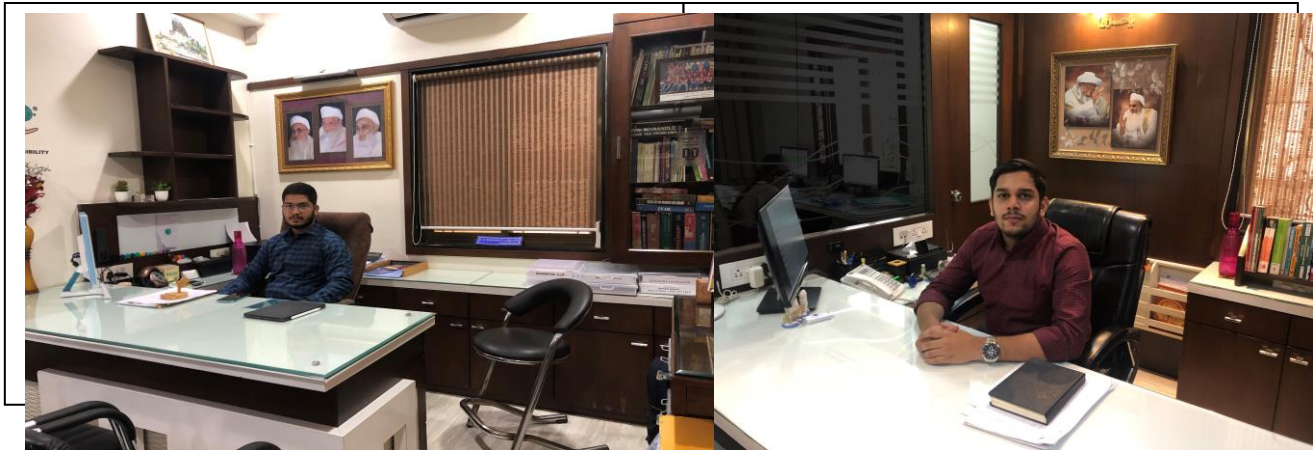


**Our Office:**





**Our Core Partners :**



## Contact Us :

 <b>Mustafa E-Services Private Limited</b>	 <b>Mustafa &amp; CO LLP</b>	<b>Intellosoft Technologies Ltd.</b> 	
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<b>CA.Burhanuddin</b>	77678-87861	77678-87861	BURHAN@MUSTAFACO.COM
<b>CA.Mohammed Jr.</b>	77679-47861	77679-47861	MOHAMMED@MUSTAFACO.COM
<b>Office.Add : Opp. Mustafa Décor &amp; Furnitures , Behind Banglore Bakery, Kasturba Road, Chandrapur -442 402. (M.S) <a href="http://www.mustafaco.com">www.mustafaco.com</a></b>			